



SAIA Project Awards Entry Form

Submission Deadline: May 31

Projects submitted in multiple categories will only be eligible to win in ONE category, the highest point earning category.
(Please print or type the following information below **EXACTLY** as it should appear on the award: Name of Company and/or Collaborating Firm(s), Project Name, and Project City/State.)

COMPANY & CONTACT INFORMATION

Name of Company

Name(s) of Collaborating Firm(s)

Contact Name for Entry

Contact Email

Contact Phone

PROJECT INFORMATION

Project Category

(descriptions on back - please select only one category)

- A1 AWP/MEWP
- C1 Commercial Collaborative
- C2 Industrial Collaborative
- H1 Mast Driven Hoists and Platforms
- I1 Innovation
- S1 Suspended Access
- S2 Supported Scaffold
- S3 Shoring

Project Name

Project Address

Project City/State/Zip

AUTHORIZATION

Individual Authorized to Submit Entry

Printed Name

Signature

Date

If your project is chosen for the award, do you authorize SAIA to promote any or all parts of your completed project via print, digital, and/or social media (i.e., Facebook, Twitter)? Yes No

PHOTOGRAPHS

Photos and company logos included in your project may be used by the SAIA for educational, informational, and/or promotional purposes, including but not limited to web content (website, social media pages, etc.), email campaigns, e-newsletters, advertising in internal and external publications, brochures, posters, training manuals, and other marketing materials or media, both print and digital.

Because written authorization is required from all parties who have ownership of the original images, a completed and signed Photo Release Form **MUST** be submitted along with your project.

A1 AWP/MEWP

This award will be presented to the member company where AWP was utilized to raise the overall level of safety on a project, contribute to the overall success of the project, or complete a dynamic installation in a new or innovative way.

C1 SAIA Commercial Collaborative

This award will be presented to a group of member companies that collaborated with one another on a single jobsite on a commercial project.

C2 SAIA Industrial Collaborative

This award will be presented to a group of member companies that collaborated with one another on a single jobsite on an industrial project.

H1 Mast Driven Hoists and Platforms

This award will be presented to the member company where mast driven hoists and platforms were utilized to raise the overall level of safety on a project, contribute to the overall success of the project, or complete a dynamic installation in a new or innovative way.

I1 Innovation Award

This award will be presented to the member company that demonstrated a new or innovative way to utilize an existing product on a project or delivered a new product to the field. Submissions should detail why the product is considered innovative over previous use and what improvements it offers over previous models.

S1 Suspended Access Project of the Year

This award will be presented to the member company where suspended access was utilized to raise the overall level of safety on a project, contribute to the overall success of the project, or complete a dynamic installation in a new or innovative way.

S2 Supported Scaffold Project of the Year

This award will be presented to the member company where supported scaffolding was utilized to raise the overall level of safety on a project, contribute to the overall success of the project, or complete a dynamic installation in a new or innovative way.

S3 Shoring Project of the Year

This award will be presented to the member company where shoring was utilized to raise the overall level of safety on a project, contribute to the overall success of the project, or complete a dynamic installation in a new or innovative way.

All project submissions are subject to review by SAIA Headquarters. Projects must be submitted digitally. Completed entries must be submitted by midnight on May 31. **The fee for each project submission is \$150.** Payment can be made by check (payable to SAIA) or credit card (use the included Authorization Form) and must be received by the submission deadline in order for the project to be eligible for consideration. Additional requirements include:

- Only SAIA members in good standing are eligible to enter.
- Projects with a safety-related fatality and/or that have been fined for any safety-related violations are **NOT** eligible for submission.
- Your portion of the overall project must have been completed between January 1 and December 31 of the previous year.
- Companies may submit more than one project, and the same project may be submitted in multiple categories. However, each project must be individually submitted and cannot be combined into one entry.
- If two or more companies collaborate on a project, only one of those companies can submit the project. However, all companies involved in the project must be referenced in the Contracted Scope of Work section.

Entries must be submitted in electronic format. Please follow the guidelines below.

- Each project must be submitted as one single high-resolution, print-quality PDF file.
- All photos and Company Logo should also be submitted as separate, high-resolution images (please see additional requirements in the Photos Section of the Scoring Matrix).
- The Entry, Credit Card Authorization (if using), and Photo Release Forms should be submitted as one single PDF file.

Electronic Submission

Upload all files to WeTransfer and send to Headquarters at info@saiaonline.org.

Projects can earn a total of 100 points based on the Scoring Matrix below. Please read through the requirements for each section carefully. Information should be accurate, factual, and verifiable. Omitting required information will affect scoring for that section. Projects will be judged by a cross section of industry experts. Winning projects will be announced at the President’s Gala in conjunction with the SAIA Annual Convention & Exposition.

SCORING MATRIX		
POINT VALUE	SECTION NAME	REQUIRED INFORMATION
10	Company Information	<ul style="list-style-type: none"> • Brief description of your company and what they do • Historical information (i.e., founder, year established, etc.) • Type of work performed, services provided, and/or products sold • Target markets or niches
20	Contracted Scope of Work	<ul style="list-style-type: none"> • Type of project (scaffolding or access) • Collaborating companies (if applicable) • Detailed description of the scope of your work on this project • Contract value, budget (over or under), line item expenses, etc. • Duration of the project — start and end dates; any delays, challenges or obstacles encountered along with a brief explanation of how they impacted the project
45	Project Narrative	<ul style="list-style-type: none"> • Written narrative indicating why the project is special and qualifies for an award; the focus should be on the construction of the project (erection, installation, modification) • Project summary of 250 words or less that highlights any specific challenges, unique situations or extenuating circumstances that were encountered during work on this project; please include any proposed original and/or creative solutions that were used to overcome these obstacles (SAIA headquarters may be edit content for use in written or audio promotions featuring your project) • Any innovative programs or methods relating to quality control, scheduling or productivity that positively impacted the project • Any value analysis or engineering processes used for this project
25	Photos	<ul style="list-style-type: none"> • Project should include a minimum of 5, but no more than 10, photos (i.e., “in progress” photos for new construction and “before and after” photos for restoration or renovation projects – it is recommended to show photos relevant to the challenges and solutions highlighted in the Project Narrative section) • All photos must be clear and sharp, high resolution (300 dpi), and with a minimum 3300 pixel width in JPG or TIF format only – blurry or bitmapped photos (i.e., low resolution downloaded from the Internet or copied over from another document) will not be accepted • Still photos only – no videos • Title each photo (e.g. Image 1) and explain the context of the photo within the relevant section (Scope of Work or Narrative). You may choose to insert photos within the sections as you reference them or you can include them all at the end as a separate Photos section.
100	TOTAL POINTS	

Photo Release Form

I, _____ (*name*), _____ (*title*), am authorized on behalf of _____ (*company name*) to grant the Scaffold & Access Industry Association (SAIA) permission to use any and all photos from our SAIA Project Awards submission for educational, informational, and/or promotional purposes, including but not limited to web content (website, social media pages, etc.), email campaigns, e-newsletters, advertising in internal and external publications, brochures, posters, training manuals, and other marketing materials or media, both print and digital.

I understand that these photos become property of the SAIA upon submission of the project and may be edited, altered, copied, exhibited, distributed, printed, and/or published as deemed necessary for the above-stated purposes and waive the right to inspect the final product related to the use of these photos.

I further agree to obtaining signed authorizations from all necessary parties that allow _____ (*company name*) to submit these photos as part of their SAIA Project Awards submission and that said parties consent to their use by the SAIA for the purposes as specified above.

By signing below, all parties agree to the terms stated for submission and use of any and all photos included in _____'s (*company name*) SAIA Project Awards entry.

Name of Member Company

Representative (*please print*)

Title

Signature

Date

Name of Member Company

Representative (*please print*)

Title

Signature

Date

Name of Member Company

Representative (*please print*)

Title

Signature

Date



Credit Card Authorization Form

Please complete, sign, and return this form along with your Project Awards Entry Form per submission requirements.

Contact Name

Company Name

Email for Receipt

Amount to Charge

\$150/project entry

Contact Phone

Credit Card Type

VISA

MasterCard

American Express

Discover

Card No.

EXP

CID

Cardholder Name

Billing Address

Billing City

State

Zip

Billing Phone

I authorize the Scaffold & Access Industry Association (SAIA) to charge the agreed upon amount listed above to my provided credit card herein. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.

Printed Name

Signature

Date